

HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT

16300 Cloverdale Rd
Anderson, CA 96007 (530) 357-2134

Certificated Application

Please attach:
Cover Letter, Resume, and Copy of Transcript

Note: Application and supporting documentation becomes the property of Happy Valley UESD and will not be returned to applicant.

Name: _____
 Last First Middle

Position Applying: _____

Home Phone: _____

Address: _____
 Street

Work Phone: _____

 City State Zip

CREENTIALS

List all valid California teaching credentials by exact title (and subject area when appropriate) and expiration date.

Please attach copies of credentials listed. CBEST Test (If required) Yes ____ No ____

EDUCATION

Dates Attended	College or University and Location	Degree	Major	Minor

Number of semester units of graduate work beyond BA or BS degree (1 Qtr. Unit = 2/3 Sem. Unit) _____

List languages that you read, speak, or write fluently: _____

List **professional** organizations, clubs, societies or other professional associations of which you are a member:

TEACHING EXPERIENCE INFORMATION

Begin with most recent experience. (List teaching, supervision and administration experience.)

FROM	TO	EMPLOYER (Name, Address, Telephone)	JOB TITLE AND DUTIES PERFORMED
REASON FOR LEAVING:		Supervisor:	
REASON FOR LEAVING:		Supervisor:	

WORK EXPERIENCE OTHER THAN TEACHING

FROM	TO	EMPLOYER (Name, Address, Telephone)	JOB TITLE AND DUTIES PERFORMED
REASON FOR LEAVING:			Supervisor:
FROM	TO	EMPLOYER (Name, Address, Telephone)	JOB TITLE AND DUTIES PERFORMED
REASON FOR LEAVING:			Supervisor:

OUTSIDE INTERESTS: Since teachers may be expected to assist in student activities, this information may be helpful.

<u>Have Strong Interest In:</u>	<u>Have Some Interest In:</u>
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PROFESSIONAL REFERENCES:

May we contact your present/past employer(s) for a reference? Yes _____ No _____

Name	Address	Telephone Number

ADDITIONAL INFORMATION

Have you ever been dismissed or asked to resign from a position? Yes _____ No _____

Have you ever been convicted of a felony? Yes _____ No _____

Have you ever been convicted of a misdemeanor that resulted in imprisonment? Yes _____ No _____

NOTE: State law prohibits school districts or county offices of education from employing individuals convicted of a serious or violent felony. The Happy Valley UESD conducts an extensive criminal background check of candidates prior to making a final offer of employment. Conviction of a misdemeanor will not necessarily disqualify you from consideration.

If the answer to any of the above questions is YES, please explain in comments section below.

COMMENTS: _____

NOTE: State law requires fingerprint clearance, a tuberculin test, and employment eligibility verification for all Happy Valley UESD employees. Also, designated classifications of employees are required to pass substance abuse testing, a pre-employment physical examination and/or skills testing.

If I am being considered for employment, I authorize the Happy Valley UESD to contact references (e.g., former employers, educational institutions) I have listed to verify the application information provided. I release from all liability, per the attached, signed authorization, persons and organizations reporting information required by this application.

I certify that all information on this employment application is accurate and true to the best of my knowledge. I understand and agree that any misstatements, omissions, or falsification of material facts herein will cause forfeiture of all rights, terms, conditions, and privileges of employment with the Happy Valley UESD.

Signature of Applicant

Date